

NOTICE

SPECIAL ANNUAL GENERAL MEETING

Notice is hereby given that the Special Hybrid Annual General Meeting of the Institute of Internal Auditors Tanzania will be held in Dar es Salaam on Tuesday, 25th November 2025 from 10.00AM to 01.00PM. The agenda shown below will be transacted:

1. **Notice and Quorum**
2. **Opening**
3. **Election**
4. **Any Other Business – by order of the Chairman**
5. **Closing of the Meeting**

By Order of the Board



Seif Hassan
Board Secretary

22nd October 2025

IMPORTANT NOTES:

1. Eligible Members wishing to attend the meeting must confirm their attendance on or before 20th November 2025. Under separate notice, a venue and link for Registration of Delegates for the Annual General Meeting will be issued. Members shall be required to register no later than Friday, 21st November 2025.
2. Only members who have no subscriptions in arrears by 31st October 2025 will have the right to vote.
4. The confirmation must be in writing and sent to ceo@iiatanzania.or.tz
5. Members who are eligible to vote but unable to attend the General Meeting may appoint a proxy to represent them. Proxies shall be lodged with CEO by 19th November 2025.

The Institute of Internal Auditors Tanzania

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